

CONSTRUCTION DELAY

PREVENTION CHECKLIST

To ensure your construction project runs smoothly and on time, use the following checklist to avoid common delays:

PRE CONSTRUCTION PLANNING

1

- ☐ Conduct a thorough site assessment for potential challenges (e.g., soil, drainage).
- ☐ Secure all necessary permits and approvals before beginning the project.
- ☐ Make sure all MEP and structural engineerings are well coordinated.
- ☐ Create a realistic project timeline, accounting for potential delays (weather, inspections).
- ☐ Source materials early, with contingency plans for supply chain issues.
- ☐ Budget extra time and resources for any potential design changes.

2

WEATHER AND ENVIRONMENTAL CONSIDERATIONS

- ☐ Plan the schedule considering South Florida's rainy and hurricane seasons.
- ☐ Monitor weather forecasts daily and prepare for weather-related adjustments.
- ☐ Use materials suited to South Florida's climate to avoid future repairs and issues.

SUBCONTRACTOR MANAGEMENT

3

- ☐ Hire experienced subcontractors with a strong local reputation.
- ☐ Establish firm deadlines for each phase of the project and hold regular progress meetings.
- ☐ Ensure clear communication with subcontractors about expectations and timelines.

4

PERMITTING AND INSPECTIONS

- ☐ Submit sub-permits as early as possible to avoid bottlenecks.
- ☐ Schedule inspections in advance and follow up regularly with local authorities.
- ☐ Keep thorough records of all documentation for permits and inspections.

CLIENT COMMUNICATION AND CHANGE ORDERS

5

- ☐ Have regular meetings with the client to address concerns or potential changes.
- ☐ Minimize change orders by aligning on the project scope before construction begins.
- ☐ For necessary changes, assess the timeline and cost impact promptly and adjust schedules as needed.
- ☐ Keep weekly and monthly reports regarding the construction process with accurate info.